

Minutes of the
City Commission for the City of Traverse City
Regular Meeting
March 3, 2014



A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Barbara D. Budros (arrived at 7:04 p.m.), Jeanine Easterday, Gary L Howe, Ross Richardson, Tim Werner.

The following Commissioner was absent: Mayor Pro Tem James Carruthers.

The Pledge of Allegiance was recited.

Mayor Estes presided at the meeting.

(Commissioner Budros arrived)

As requested by Rick Buckhalter Agenda Item 2(f) was removed from the Consent Calendar for full discussion.

2. Consent Calendar

Moved by Richardson, seconded by Budros, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. The minutes of the February 18, 2014, Regular Meeting, be approved.
- b. A Resolution Approving Special Improvement District SID 2014-02 for a special assessment for emergency sewer repairs made by the city, be adopted; and that a budget amendment be made to increase the budgeted revenues in the SID Fund by \$12,500 to reflect the revenues for the project.

- c. The City Manager be authorized to issue a purchase order to Flow Stop in the amount of \$21,850 for the purchase of three flow stop kits for the containment and abatement of hazardous materials within storm drains or other pipe transfer devices; and a purchase order to Smiths Detection in the amount of \$10,500 for the purchase of a lightweight chemical detector, with funds available in the Fire Department Budget, with the costs to be reimbursed by the State of Michigan; and that the Fire Department Budget be amended in the amount of \$67,100 to reflect the receipt of \$67,100 in funds available for the purchase of Hazardous Materials Response Team equipment as outlined in the City Manager's February 27, 2014, communication.
- d. The Resolution for Naming of an Alley to *Station Street*, be adopted.
- e. The competitive bidding policy be waived; and further that the City Manager be authorized to issue a service order in the amount of \$52,171.40 to M&M Pavement Markings, Inc. for 2014 Street Pavement Markings, Centerlines, Edgelines, Legends and Parking Areas, with funds available in the various Street and Auto Parking Funds.
- f. Removed from the Consent Calendar.

CARRIED unanimously. (Carruthers absent)

Items removed from the Consent Calendar

a.

Consideration of adopting and making permanent the following traffic control orders: #560, for no parking signs on the north side of Garland Street, from Hall Street to Grandview Parkway; #561, for no parking signs on both sides of the alley east of Cass street, between 15th and 16th Streets; #563, for two-hour parking signs in the 200 block of Eighth Street from Union Street to Pine Street between 8 a.m. and 6 p.m., except Saturdays, Sundays and holidays; and #564, for no parking signs on both sides of Cass Street, between 14th Street and Eighth Street, to prevent parking in the designated bike lane.

The following addressed the Commission:

Jered Ottenwess, City Manager

Rick Buckhalter, 932 Kelley Street – expressed opposition

Moved by Easterday, seconded by Howe, that Temporary Traffic Control Orders: #560 authorizing “No Parking” signs on the north side of Garland Street, between Hall Street and Grandview Parkway; #561 authorizing “No Parking” signs on both sides of the alley east of Cass Street, between 15th and 16th Streets; #563 authorizing “2 Hour Parking 8am to 6pm except Saturdays, Sundays and Holidays” signs in the 200 block of Eighth Street, between Union Street and Pine Street; and #564 authorizing “No Parking” signs on both sides on Cass Street, between Fourteenth Street and Eighth Street; be adopted to be made permanent.

CARRIED unanimously. (Carruthers absent)

3. Old Business

None.

4. New Business

4(a).

Consideration of a request from Maritime Heritage Alliance to use Traverse City Light and Power’s Coal Dock Property on June 20, 2014, for a Fundraising Event.

The following addressed the Commission:

Jered Ottenwess, City Manager

Karrie Zeits, Acting City Attorney

Rod Jones, Maritime Heritage Alliance 12684 S. Cedar Lane, Elmwood Township – made general comments

Rick Buckhalter, 932 Kelley Street – expressed support

Moved by Richardson, seconded by Werner, that the City Commission recommends to Traverse City Light and Power that the Maritime Heritage Alliance

request for use of the coal dock be denied for the fundraiser prospectively to be held on June 20, 2014.

CARRIED unanimously. (Carruthers absent)

4(b).

Consideration of authorizing an amendment to the Vendor Agreement with The River for Clinch Park concessions to modify the agreement.

The following addressed the Commission:

Jered Ottenwess, City Manager

Rick Buckhalter, 932 Kelley Street – made general comments

There being no objection, Mayor Estes referred Agenda Item 4(b) to a future meeting.

5. Appointments

None.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.

2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Report from the Acting City Attorney regarding the Option Agreement for Washington Place with SNAFU, LLC, dated February 25, 2014.
 6. Minutes of the Board of Zoning Appeals Meeting of August 13, 2013.
 7. Minutes of the Planning Commission meeting of January 7, 2014, and Study Session of January 22, 2014.
 8. Minutes of the Traverse City Light and Power Board meeting of January 28, 2014.
- e. Reports and correspondence from non-City officials.
1. Minutes of the Traverse Area District Library Board of Trustees meeting of December 19, 2013.
 2. Monthly Operations Report for the Wastewater Treatment Plant from CH2MHILL for January 2014.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None

2. General.

Rick Buckhalter, 932 Kelley Street – made general comments

Brian Haas, 227 East 10th Street – made general comments

3. Mayor and City Commissioners.

Jered Ottenwess, City Manager

Commissioner Gary Howe

Commissioner Ross Richardson

Commissioner Tim Werner

There being no objection, Mayor Estes declared the meeting adjourned at 7:36pm.

Katie Lowran

Deputy City Clerk

Approved: _____,
(Date) (Initials)